



Department of Posts; India Office of the Chief Postmaster General Odisha Circle, Bhubaneswar-751001

No. RE/6-1/2020

Dated at Bhubaneswar the 22.02.2023

To

All SSPOs/SSRM/SPOs/SRMs in Odisha Circle. The Assistant Director (Staff), Circle Office, Bhubaneswar

Sub: Allocation of selected candidates of Combined Higher Secondary Level Examination (CHSLE), 2020 conducted by SSC to the Divisions/Units for their appointment as Postal Assistant/Sorting Assistant/PA (CO/RO) in Odisha Postal Circle.

The candidates as detailed in Annexure-I, who have come out successful on the basis of result of Combined Higher Secondary Level Examination-2020 conducted by Staff Selection Commission and allotted to Odisha Postal Circle by Postal Directorate vide Letter No. W-04/14/2022-SPN-I-DOP dated 30.01.2023 are further allocated to Divisions/Units as mentioned against their names.

On the basis of Postal Directorate letter No X-12/6/2021-SPN-II dated 31.12.2021, the candidates recommended by Staff Selection Commission (SSC) have been allocated to Divisions, as per merit vis a vis order of preference exercised by the candidate subject to availability of vacancy in a Division, by treating Circle as a whole even though the vacancies were calculated Divisionwise. In the light of above instruction, Odisha Circle is the recruiting unit for all Postal and Sorting Assistants and as such reassessment of vacancies have been done for the Circle as a whole, keeping in view the vacancies notified earlier, rule 38 inward/outward transfer to/from Divisions approved.

Immediate action may be taken for appointment of the selected candidates as per DOPT instructions contained in OM No. 18011/2(s)/2016-Estt.(B)(i) dated 29.06.2016 and letter No. 36011/1/2012-Estt. (Res.) dated 14.03.2016.

The following documents/particulars of the candidates may be checked thoroughly.

- (a) Date of Birth.
- (b) Essential Qualification as on the crucial date.
- (c) Age relaxation claimed by the candidate (s), if any.
- (d) SC/ST/OBC/EWS/ESM/PWD certificate issued by the Competent Authority.
- (e) In respect of OBC candidate(s), the extant guidelines regarding creamy layer status may be followed strictly.

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सहाध्या विदेशक (भर्ती) Asst. Director (RE) कार्यालय पु. पो. गा. ज., शोड़िशा परिपंडल Gio The Carla C., Odisha Circia

- (f) The genuineness of OBC certificate indicating non creamy layer status issued by the prescribed authorities need to be verified in case of OBC candidate (s) who have been selected on provisional basis.
- (g) The eligibility of candidate(s) whose candidature has been kept provisional for reasons other than OBC status should be verified.
- (h) Candidate's result, Rank, Category etc may be verified with the result available on the Commission's website and the list enclosed.
- (i) Photograph, signature, LTI and Handwriting taken on Admission Certificate (Commission's copy) and document obtained at different stages of examination need to be verified with those the candidate(s) may actually submit at the time of joining the service.
- (j) Photograph of the candidate captured at the time of Computer based Examination (all Tier/stages), Skill Test (if applicable) and Document verification have been provided in the candidate's dossier. These photographs may be matched with each other as well as with the candidate who is offered the appointment.
- (k) In case of any suspicion in the candidature of the candidate, the same may be referred to the Commission immediately. In case, the offer of appointment has already been issued then the case may be referred to the appropriate authorities like Central Forensic Science Laboratory (CFSL).

In addition, pre-appointment formalities such as Character and Antecedent Verification and Medical Examination etc. of the candidate(s) may also be completed as per extant Rules and Regulations of the Government.

Offer of appointment to the candidate(s) should be sent only by Registered Post and issued at the earliest possible so that they do not have to wait for unduly long period and also the vacancies in question are filled expeditiously. If the letters are returned undelivered, the letter along with the envelopes containing remarks made by the postal authorities should be retained for record. In such cases, a copy of the offer of appointment should be sent to the permanent address and e-mail id of the candidates. The dossiers of such candidates should be returned to the concerned regional office of the SSC only if the second letter/mail is also undelivered/unanswered respectively. In case where offer of appointment is cancelled by the Circle, full facts thereof should be intimated to this office as well as to the regional office of SSC. Copy of individual offer of appointment, when issued, may be enclosed to the concerned regional office of the SSC.

In case where offer of appointment has been sent to the candidate(s) and candidates(s) has sought extension of time of joining the post , the same may be considered with the guidelines contained in DOPT OM No. 9/23/71-Estt(D) dated 06.06.1978 and OM No. 35015/2/93/Estt.(D) dated 09.08.1985. Further, after completion of the appointment process a consolidated report inter alia including the names of candidates appointed, number of candidates refused to join and number of candidates who do not respond to offer of appointment may also be sent to this office for further submission to Directorate.

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सहायक क्रिडेशक (र्स्टी) Asst. Director (RE) कार्यालय मु.पो.मा.ज., ओड़िशा परिमंडल In case of any doubt or suspicion as regards to the eligibility or otherwise in respect of any of the recommended candidate, the Division may write to the Circle Office who in turn will inform the same to SSC even after his/her appointment, giving details for getting such cases(s) investigated through appropriate Government Agency.

Regional Office Berhampur/Sambalpur and the Divisional Heads under Hqrs Region except Bhubaneswar, Cuttack City & Puri are requested to nominate and depute one responsible officer with authorization letter and copy of ID proof for collection of dossiers of the selected candidates of their respective divisions from this office under receipt in person on or before 16:00 hrs of 23.02.2023.

Immediately intimation be sent to the allocated candidates to attend respective D.O by Regd/AD Post and email. Also the selected candidates may be contacted over mobile phone as available in concerned dossiers. Further, verification of certificate/documents with reference to the originals available in the dossiers, collection of attestation form, good health certificate, caste certificate, oath of allegiance and other declaration as envisaged in guidelines issued from time to time will be completed at the earliest.

It may be noted that the date in "Offer of Appointment/Provisional Offer of Appointment" may be kept unfilled for the time being till further instructions from Directorate. However, on joining, formal training may be imparted and till completion of institutional training, such candidates will work only in back office.

All concerned to note and execute it accordingly.

Encl. As above

(B.K. Patro)

Asst. Director (Recruitment)
Office of the Chief Postmaster General
Odisha Circle, Bhubaneswar-751001

Copy for information and necessary action to:-

- 1. The PMG, Berhampur/Sambalpur Region.
- 2. The Director (SPN), Dak Bhawan, SansadMarg, New Delhi 110001, w.r.t Letter cited above.
- The General Manager, CEPT, Mysuru with request to publish the allotment of Division/Unit of the selected candidates of CHSLE-2020 as annexed in Indiapost Website. Above request is made with the approval of Head of the Circle.

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- 4. The Asst. Director (TO), Circle Office, Bhubaneswar with request to publish the allotment of the Division/Unit of selected candidates of CHSLE-2020 as annexed in Odisha Post Website.
- 5. Candidates concerned You are requested to appear in person to the appointing authorities of the respective Division / Unit in any working day between 23.02.2023 to 06.03.2023 (excluding Saturday/ Sunday) along with the following documents in original and attested true copies thereof for scrutiny/verification for taking further action:-
 - (a) Original educational certificates beginning from Matriculation standard onwards.
 - (b) Complete information in the attestation form enclosed (in duplicate).
 - (c) Declaration in the form enclosed.
 - (d) Health certificate (medical certificate of fitness) from CDMO (proforma enclosed).
 - (e) Recent character certificate from two Gazetted Officers.
 - (f) Caste certificate in case of SC/ST/OBC/EWS (in original).
 - (g) Claim in respect of age relaxation, if any.
 - (h) Three attested passport size photographs.

On verification of your documents by the Divisions/Units allotted, Offer of appointment will be issued by the respective Divisional/Unit Heads on due course.

Further, it may please be noted that if any declaration given or any information furnished by you is found false or if you are found to have wilfully supressed any material information at any stage, you will be liable to be removed from service forthwith and action as may deem necessary shall also be taken against you.

Asst. Director (Recruitment)
Office of the Chief Postmaster General
Odisha Circle, Bhubaneswar-751001

सहायक निदेशक (भर्ती)
Asst. Director (RE)
कार्यालय मु.पो.मा.ज., ओड़िशा परिमंडल
O/o The C.P.M.G., Odisha Circle
भुवनेश्दर/Bhubaneswar-751001

ANNEXURE-I

ALLOTMENT OF DIVISIONS/UNITS TO CANDIDATES SELECTED THROUGH CHSL EXAMINATION - 2020 CONDUCTED BY SSC FOR APPOINTMENT AS PA/SA/PA(CO/RO) IN ODISHA CIRCLE

S.No.	ROLL NUMBER	NAME OF THE CANDIDATE	CATEGORY	RANK	CATEGORY UNDER WHICH SELECTED	DIVISION TO WHICH ALLOTTED
1	4605006075	M ESWAR RAO	UR	115	UR	RMS N
2	4604026613	BISMAY BIMOCHAN DASH	UR	441	UR	KORAPUT
3	4605015878	SMRUTI RANJAN BHUYAN	UR	480	UR	KORAPUT
4	4611005451	GAUTAM MODI	UR	549	UR	PA(CO/RO)
5 .	4602019578	BARADA SANKAR GOUDA	OBC	687	UR	PA(CO/RO)
6	4205161159	ADITI BURNWAL	UR	767	UR	PA(CO/RO)
7	4604057020	DIBYA PRASAD SAHOO	OBC	778	UR	RMS N
8	9001029623	UMACHARAN PATNAYAK	UR	847	UR	PA(CO/RO)
9	4604027358	MILU PRADHANI	OBC	969	UR	KALAHANDI
10	4205154272	ATISH KUMAR SRIVASTAVA	UR	1072	UR	ROURKELA
11	4611007224	SUMITRA DASH	UR	1259	UR	RMS K
12	4418018364	ANANYA ROY	UR	1286	UR	KORAPUT
13	3206118090	SANTOSH KUMAR	OBC	1288	UR	ROURKELA
14	2201719140	SATISH SAH	OBC	1307	UR	CUTTACK SOUTH
15	4205160921	VISHAL KUMAR	UR	1308	UR	CUTTACK SOUTH
16	4418009398	ARIJIT GHOSH	UR	1321	UR	BALASORE
17	4410133619	BIDYUT MAJI	UR	1324	UR	KORAPUT
18	4410034804	DEBANJALI DASGUPTA	UR	1341	UR	ROURKELA
19	2201778925	NITISH KUMAR	OBC	1347	UR	SUNDARGARH
20	3206145590	ANSHUMAN SINGH	UR	1353	UR	BALASORE
21	3201602069	PRIYANKA SHARMA	OBC	1377	UR	CUTTACK SOUTH
22	4410094866	SOURAV DAS	SC	1390	UR	KORAPUT
23	4410131242	SANKHA CHAKRABORTY	UR	1393	UR	KORAPUT
24	4418027802	ADITI SANTRA	UR	1396	UR	BALASORE
25	4410020091	DEBARGHYA DAS	UR	1399	UR	CUTTACK SOUTH
26	3206146973	RANJAN KUMAR	OBC	1404	UR	SUNDARGARH
27	2201635850	SUJEET KUMAR	UR	1421	UR	RAYAGADA
28	4205098740	AMIT KUMAR DUBEY	UR	1436	UR	BALASORE
29	3205006712	RAJU KUMAR	OBC	1442	UR	SAMBALPUR
30	3206105517	SUSHANT KUMAR SINHA	UR	1470	UR	SUNDARGARH
31	4410152127	SOHAM CHAKRABARTI	UR	1489	UR	BALASORE
32	3206301343	SAURAV	UR	1492	UR	CUTTACK SOUTH
33	4205158771	UNNAT KUMAR SINGH	UR	1493	UR	BALASORE
34	4410133945	ANUBARNA DUTTA CHOWDHURY	UR	1503	UR	KALAHANDI
35	3206319172	SONALI KUMARI	OBC	2516	ОВС	DHENKANAL
36	3206428612	RAVI PRAKASH	ОВС	2644	ОВС	BHADRAK
37	4609028242	MIHIR PRASAD MAHALIK	SC	3039	sc	RMS K
38	3206736464	RAHUL KUMAR	EWS	3054	EWS	BALASORE
39	3206406023	ABHISHEK KUMAR JHA	EWS	3111	EWS	JAJPUR
40	3202402574	ANKIT KUMAR	EWS	3119	EWS	BHADRAK

S.No.	ROLL NUMBER	NAME OF THE CANDIDATE	CATEGORY	RANK	CATEGORY UNDER WHICH SELECTED	DIVISION TO WHICH ALLOTTED
41	3206105003	SAHIL KUMAR	EWS	3131	EWS	BALASORE
42	4609009522	CHANDAN KUMAR PATI	EWS	3136	EWS	RMS K
43	3206329961	SURYA PRAKASH	EWS	3137	EWS	RAYAGADA
44	4205120984	SUMIT KANTI LALA	EWS	3155	EWS	RMS N
45	3206615712	SUDHANSHU RANJAN RAI	EWS	3163	EWS	BHADRAK
46	4410166307	INDRAJEET CHOUBEY	EWS	3165	EWS	RMS N
47	2201398960	ANMOL SANGAL	EWS	3166	EWS	BERHAMPUR
48	4205060384	VARSHA KUMARI	EWS	3174	EWS	DHENKANAL
49	3206316968	RAJNANDNI KUMARI	EWS	3183	EWS	DHENKANAL
50	3206013191	ASHISH KUMAR	EWS	3189	EWS	RMS N
51	3010601181	RAM KRISHNA TIWARI	EWS	3208	EWS	BERHAMPUR
52	3206010772	ANJALI SHARMA	EWS	3220	EWS	BERHAMPUR
53	2201600821	AMBUJ TOMAR	EWS	3238	EWS	DHENKANAL
54	3205602474	ABHISHEK KUMAR	EWS	3246	EWS	KEONJHAR
55	3010410108	HIMANSHU MISHRA	EWS	3251	EWS	RMS N
56	3206147886	AYUSH SINHA	EWS	3253	EWS	DHENKANAL
57	3209703029	AATIF AHMAD	EWS	3256	EWS	BERHAMPUR
58	3009705756	SHATAKSHI GUPTA	EWS	3259	EWS	BOLANGIR
59	2201005516	VICKY	EWS	3261	EWS	JAJPUR
60	4601009224	SHUSMAN NAYAK	ST	3632	ST	KEONJHAR
61	4604002330	PRIYABRAT KAR	UR	3651	VH	NAYAGARH
62	3206130961	SHREYA KUMARI	SC	3796	sc	KEONJHAR
63	4410121175	SOUMI DAS	SC	3838	sc	RMS N
64	4205004774	ABHISHEK ANAND RAJAK	SC	3844	sc	DHENKANAL
65	4410134834	PRATUL BAKSHI	sc	3868	sc	RMS N
66	4410162637	NIRMALENDU DHARA	SC	3875	sc	KEONJHAR
67	4410103816	SHIVANKAR DAS	SC	3919	sc	JAJPUR
68	4410125111	GANESH RAM	SC	3941	sc	JAJPUR
69	3205005450	RAHUL KUMAR	SC	3944	sc	BERHAMPUR
70	3206138751	ANOOP KUMAR	SC	3967	sc	DHENKANAL
71	2405088591	RISHABH KUMAR NAWARIYA	SC	3971	sc	DHENKANAL
72	4410116220	VICTOR SARKAR	SC	3982	sc	JAJPUR
73	2406609651	DEU RAM	SC	3986	sc	BERHAMPUR
74	1804101454	SANJAY	SC	3989	SC	DHENKANAL
75	2201686286	VIVEK PATHRE	SC	3991	sc	KALAHANDI
76	4205063485	CHANDAN KUMAR RAJAK	SC	3995	sc	DHENKANAL
77	4604042198	PARBANI KISKU	ST	4143	ST	DHENKANAL
78	3206810139	ROHINI KUMAR	UR	4230	ОН	JAJPUR
79	6007100155	AJAY KUMAR UIKEY	ST	4264	ST	RMS N
80	2405673847	RAVINDER KUMAR	ST	4268	ST	JAJPUR
81	2405634343	ABHISHEK MEENA	ST	4291	ST	RMS N
82	2405605526	BHUPENDRA KUMAR MEENA	ST	4292	ST	RMS N
83	3206732377	RICHA SWARAJ	ST	4301	ST	KENDRAPARA
84	2405610970	BHAGWAN SAHAY MEENA	ST	4305	ST	KALAHANDI

S.No.	ROLL NUMBER	NAME OF THE CANDIDATE	CATEGORY	RANK	CATEGORY UNDER WHICH SELECTED	DIVISION TO WHICH ALLOTTED
85	4205180874	ABHAY BAGE	ST	4306	ST	KALAHANDI
86	2405010671	SHAILENDRA KUMAR MEENA	ST	4307	ST	RMS N
87	2201059471	RAVI KUMAR MEENA	ST	4308	ST	RAYAGADA
88	3206724082	BIKKI KUMAR	ST	4309	ST	PHULBANI
89	2405658455	VINIT MEENA	ST	4310	ST	KALAHANDI
90	4205160737	SATVEER LAKRA	ST	4313	ST	ASKA
91	3003608128	ALOK KUMAR	ST	4317	ST	RAYAGADA
92	2405646943	RAJESH KUMAR DEACHERWAL	ST	4318	ST	ASKA
93	2402619934	SANJAY SINGH MEENA	ST	4323	ST	KALAHANDI
94	3205100001	DAYASINDHU KUMAR	ST	4328	ST	RAYAGADA
95	2405633335	CHETRAM MINA	ST	4329	ST	JAJPUR
96	4605005996	SAMIR KUMAR SAHU	OBC	4382	ESM	RMS N
97	4609023067	SUNIL MAJHI	OBC	4407	ESM	KORAPUT
98	3206820008	MUNNA KUMAR	OBC	4423	нн	RMS BG
99	4602008894	SURAJIT MISHRA	UR	4447	ESM	RAYAGADA
100	4604012421	SOBHAN KUMAR BHOLE	UR	4454	ESM	ASKA
101	4205036033	RANJEET KUMAR KUSHWAHA	UR	4466	нн	RAYAGADA
102	4605005725	SOMANATH BARIK	UR	4483	ESM	KORAPUT
103	4602020989	PRADEEP KUMAR MAHARANA	OBC	4549	ESM	ASKA
104	4602021946	TARA PRASAD SAHU	OBC	4551	ESM	ASKA
105	4415025967	SANGRAM CHETA MOHANTY	UR	4552	ESM	KORAPUT
106	4604053722	RABINDRA KUMAR JENA	UR	4572	ESM	ASKA
107	4601009717	SAROJ KUMAR BAL	UR	4595	ESM	KORAPUT
108	4604012427	NIRANJAN BEHERA	SC	4630	ESM	ASKA

(B. K. Patro)

Asst. Director (RE)

For Chief PMG, Odisha Circle

Bhubaneswar-751001 सहायक निदेशक (भर्ती) Asst. Director (RE) कार्यालय मु.पो.मा.ज., ओड़िशा परिमंडल O/o The C.P.M.G., Odisha Circle भुवनेश्वर/Bhubaneswar-751001

		ATTESTA	ATION FORM
	Affix signed Passport size (5 cms x7 cms) Approx. Copy of recent photograph		"WARNING"
		1	The furnishing of false information or suppression of any factual information in the Attestation Form would be disqualification, and is likely to render the canditate unfit for employment under the Government.
		2	If detained, arrested prosecuted, bound down fines convicted, debarred, acquitted etc subsequent to the completion and submission of this form, the details should be communicated immediately to the authorities to whom the Attestation Form has been sent early, failing which it will be deemed to be a suppression of factual information.
		3	If, the fact that false information has been furnished or that there has been suppression of any factual information in the Attestation Form comes to notice at any time during the service of a person his services would be liable to be terminated.
1	Name in full (in block capitals)		Name Surname
2	Present Address in full (i.e Village, Thana and District, or House No., Lane/Street/Road & Town).		
3	Home Address in full (i.e Village Thana & District, or House No., Lane/Street/Road and Town and name of District Headquarters)		
4	Aadhar Card No.		
5	PAN No.		
6	Nationality		
7(a)	Date of Birth		

Spous	e					
Mothe	r					
Father	and the same of th					
11	Name (in full & aliases if any)	Nationality (by birth & or by domicile)	Place of birth	Occupation if employed give designation & official address	Present Postal address (if dead last address)	Permanent Home address
From	То	Residential Address in full (i.e Village Thana & District or House No. Lane/Street/Road & Town		istrict Head Qua I in preceding co		ace
10	vear at a time during	es (with periods of rong the proceeding fi aces where you have ould be given.	ive years. Ir	case of stay ab	road (includi	ng Pakistan)
(b)	Are you a member of a Scheduled Caste/ Scheduled Tribe? (Answer Yes/No)					
9(a)	Your Religion					
(c)	District and State to which your father originally belong					
(b)	District and State to which you belong					
8(a)	Place of birth, district and state in which situated					

12	Information to be d studying/living in a		to son(s) and/or daugh	nters in case they are
Name	Nationality by domicile	Place of birth	Country in which studying/living with full address	Date from which studying/living in the country mentioned in the previous column
			\$	
13	Educational Qualifi		ces of education with y	vears in Schools and Colleges
	Name of School/College (with full address)	Date of Entering	Date of Leaving	Examination Passed
14(a)	Government or a S	emi-Government	or a private firm or inst	body or an autonomous
Period		Designation	0 11	Bassans for leaving
From	То	emoluments & nature of employment	Full name & address of employer	Reasons for-leaving previous service

	under	previous employment was under the Government of India/a staking owned or controlled by the Government of India or a Somous Body/University/Local Body	
14.(b)	Service discipl condu	had left service on giving a month's notice under Rule 5 of the (Temporary Service) Rules 1965, or any similar corresponding ine proceedings framed against you, or had you been called to the in any matter at the time you gave notice of termination of quent dates before your service actually terminated?	ng rules, were any upon to explain your
15(i)	(a)	Have you ever been arrested	yes/No
.5(1)	(b)	Have you ever been prosecuted?	yes/No
	(c)	Have you ever been kept under detention	yes/No
	(d)	Have you ever been fined by a Court of Law?	yes/No
	(e)	Have you ever been convicted by a court of Law for any Office?	yes/No
	(f)	Is any case pending against you in any Court of Law at the time or filling up this Attestation Form?	yes/No
	(g)	Whether discharged/expelled/withdrawan from any training/institution under the Government or otherwise?	yes/No
(ii)	15/	If the answer to any of the above mentioned question is 'Ye particulars of the case/arrest/detention/Fine/conviction/se etc and/or the nature of the case pending in the Court/Unit Authority etc at the timeof filling up this attestation form:	entence/punishment
Notes	(i) (ii)	Please also see the 'WARNING' at the top of this Attestatio Specific answers to each of the questions should be given by	

16	Names of two responsible person of your locality or two references to whom you are known

I certify that the foregoing information is correct and complete to the best of my knowledge and belief.

I am fully aware that by providing false information or supressing material information while filling this form, the authorities have full right to terminate my appointment letter and I am also liable for appropriate criminal/civil action as a consequence.

I am not aware of any circumstances which might impair my fitness for employment under Government.

Signature of Candidate

Date

Place

TO BE Filled BY THE OFFICE

Name, Designation and full address of the appointment authority

Post for which the candidate is being considered

SCHEDULE II FORM NO.39 MEDICAL CERTIFICATE UNDER CIVIL SERVICE REGULATIONS

	I	do	hereby	certify	that	I	have	examined	Sri/Smt
cannot	disco	over th	at he / she	ne cadre of _	sease co	nstitut	in the	Department of	f Posts and
I (con	nsider)	do n	ot consider	this a dis	squalifica	tion e	employme	nt in the offi	ce of the
about			cording to I		ement is			and by a	uppearance
Place: Date:							Signa	ature of the CD (With Seal)	МО
				DECLARATION	ON BY CA	NDIDA	ATE		
Depart pronoi	tment	of the	Governmen	nt of India an	nd hereby	decla	re that I h	ave not at any al Board or a	time been
Date:						s:-	matura of	the condidate	:++
						Sig	nature of	the candidate	is attested

Department of Posts: India

(Allegiance to constitution)

I, Sri	do swear solemnly and affirm that, I will be
faithful and bear true all	egiance to India and the constitution and integrity of India and that
I will carry out the duties	of my office loyally, honestly and with impartiality.
"SO HELP ME GOD".	
Date:	Signature and Designation.
	(Oath of secrecy)
	have read the Indian Posts Act and the Indian official Secrets Act nat I become to the provision and penalties referred to there in.
Date:	Signature and Designation.
	Declaration regarding Marital Status)
I, Sri	declare as under:-
That I am married/un-m	arried and having one/two wife/wives only.
	that the declaration is true and I understand that in the event of ncorrect after my appointment, I shall be liable to be dismissed
Date:	Signature and Designation.
(Jo	ining declaration on initial appointment)
I, Sri.	hereby declare that I joined in the Department
	(Designation) w.e.f
Date:	Signature and Designation.